



Strategic Licensing
Committee

9 December 2020

Item

Public

**MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 7
OCTOBER 2020
10.00 - 10.41 AM**

Responsible Officer: Tim Ward

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Present

Councillors Keith Roberts (Chairman), Simon Jones (Vice Chairman), Peter Adams, Roy Aldcroft, Nigel Hartin, Nick Hignett, Paul Milner, Pamela Moseley, Vivienne Parry and Dave Tremellen

45 Apologies

45.1 Apologies for absence were received from Councillors Kevin Pardy, Robert Tindall and Leslie Winwood.

45.2 There were no substitutions

46 Minutes of Previous Meeting

46.1 RESOLVED:

That the minutes of the meeting of the Strategic Licencing Committee held on 15 July 2020 be approved as a true record and signed by the Chairman.

47 Public Question Time

47.1 There were no public questions

48 Disclosable Pecuniary Interests

48.1 There were no declarations made.

49 Licensing Fees and Charges 2021 - 22

49.1 Members received the report of the Transactional and Licensing Team Manager in relation to revised fees for the period 1 April 2021 to 31 March 2022 for licences and licensing related activities where the Authority has the discretion to determine the relevant fees.

49.2 The Transactional and Licensing Team Manager advised Members that in setting the new fees, recognition of the effects the current pandemic was having on businesses and that increases were kept as low as possible and in many cases, there were no increases.

- 49.3 In response to a question the Transactional and Licensing Team Manager informed the meeting that work was ongoing with regard to a separate charging regime for christmas markets but that this had been delayed by the current pandemic.
- 49.4 In response to a question around the licencing of certain health treatments that did not currently come under the licencing legislation, the Transactional and Licensing Team Manager advised the meeting that there was currently work being undertaken by central government to standardise the situation but that again this had been delayed by the pandemic.
- 49.5 In response to a question regarding why the Council did not currently licence residential caravan parks, the Transactional and Licensing Team Manager stated that this was a matter that was on the list of policies to be introduced but there was a large amount of work to enable this.
- 49.6 In response to a question regarding fees for fireworks the Transactional and Licensing Team Manager confirmed that the charge only applied to those companies that traded fireworks and to those companies putting on professional displays.
- 49.7 Members thanks Officers for all the work that they had carried out in setting the fees.
- 49.8 **RESOLVED:**

2.1 That the Committee notes the statutory fees that Shropshire Council is required to charge in accordance with the Licensing Act 2003 as set out in Appendix A, in accordance with the Gambling Act 2005 as set out in Appendix B and in accordance with explosives and fireworks legislation as set out in Appendix C and recommends that the authority implements these fees (or if subject to statutory amendment, the relevant amended fees) on the 1 April 2021 and instructs the Trading Standards and Licensing Operations Manager to arrange for the fees to be included in the 2021/22 annual fees and charges reports that are presented to Cabinet and Council and further instructs the Trading Standards and Licensing Operations Manager to implement, as appropriate, any other statutory fees that may be brought into force during the 2021/22 financial year and to publish all relevant statutory fees on the licensing pages of the Council's website as soon as is practicable.

2.2 That the Committee implements, with any necessary modification and with effect from 1 April 2021, the proposed fees as set out in Appendices D, E, F, G and H that relate to those licences and licensing related activities where the authority has the discretion to determine the fees and instructs the Trading Standards and Licensing Operations Manager to arrange for the fees to be included in the 2021/22 annual fees and charges reports that are presented to Cabinet and Council and further instructs the Trading Standards and Licensing Operations Manager to publish the fees on the licensing pages of the Council's website as soon as is practicable.

2.3 That the Committee proposes to vary the fees relevant to driver, hackney carriage, private hire vehicle and operator licences as set out in Appendix F, with

any necessary modification, and instructs the Trading Standards and Licensing Operations Manager, in accordance with the provisions of Section 70 of the Local Government (Miscellaneous Provisions) Act 1976 to undertake the necessary work to consult and implement the fees.

2.4 That the Committee instructs the Trading Standards and Licensing Operations Manager to arrange for the proposed fees as set out in Appendix F, with any necessary modification, to be included in the 2021/22 annual fees and charges reports that are presented to Cabinet and Council and, where necessary, in respect of those fees a note is recorded in the said annual reports stating 'Provisional fees under consultation fees to be confirmed by the Strategic Licensing Committee'.

50 Request for Change to Hackney Carriage Fare Card

- 50.1 Members received the report of the Transactional and Licensing Team Manager which set out proposals to revise the existing table of fares and to carry out a consultation on a single table of fares to be applied to the whole of the Shropshire Council Area with effect from 1 April 2021.
- 50.2 The Transactional and Licensing Team Manager reminded Members that in 2019 Council resolved to remove the 5 existing hackney carriage zones which were based on the old district council areas, replacing them with 1 zone which covered the whole of the Shropshire Council area, and that the changes proposed reflected this change.
- 50.3 The Transactional and Licensing Team Manager advised Members that an informal consultation had been carried out and that a formal consultation would be carried out at the beginning of 2021.

50.4 **RESOLVED:**

That the Strategic Licensing Committee note the contents of the report and the legal requirement to consult on this process.

51 Exercise of Delegated Powers

- 51.1 Members received the report of the Transactional and Licensing Team Manager gave details of work carried out by the licencing team during the period 1 May 2020 to 31 August 2020.
- 51.2 The Transactional and Licensing Team Manager advised Members that due to the pandemic adjustments had been made to ways of working and that in addition to the general work that had been a lot of work dealing with queries regarding legislation around the pandemic.
- 51.3 Members expressed their thanks to all officers for their work during this time.

51.4 **RESOLVED:**

That members note the position as set out in the report.

52 Future Agenda Items

52.1 There were no items raised

53 Exclusion of Press and Public

53.1 RESOLVED:

That under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act

54 Exempt Minutes of the Previous Meeting

54.1 RESOLVED:

That the exempt minutes of the meeting of the Strategic Licencing Committee held on 15 July 2020 be approved as a true record and signed by the Chairman.

55 Date of Next Meeting

55.1 Members were reminded that the next meeting of the Strategic Licensing Committee would be held on Wednesday 9th December 2020

Signed (Chairman)

Date: